

APPLICATION FOR EMPLOYMENT

Mar-06

**Our Mission is to provide for the physical, social, and spiritual needs of the individual we serve, in a Christian environment.
Our Values include: Responsibility, Compassion, Respect, Integrity, and Commitment.**

It is the policy of our company not to discriminate due to race, color, creed, national origin, sex, sexual preference, age, marital status, religion, citizenship, disability or any other status protected by law.

Name (Last, First & MI)		Social Security Number	Application Date
Address (No., Street, City or Town, State & Zip Code)		Home Telephone Number () ()	Work Telephone Number () ()
How did you hear about us?		If referred, name of Employee:	
Position You Are Applying For:		Date Available to Work	Salary Requirement
Full-Time () Part-Time ()		Shift Desired: () Days () Evenings () Nights	
Yes No () () Have you been previously employed by any of the facilities within our organization? () () Have you ever worked for any of our facilities under a different name? If Yes, what name? _____ () () Are you legally eligible to work in the United States? () () Are you at least 18 years of age? () () If not 18, do you have working papers? () () Have you ever been convicted of a crime? * If Yes, provide details: _____ () () Are you able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? If not, what accommodation could be made to enable you to perform in this position?			
Please complete this section only if this position requires the use of a company car or driving a vehicle for company business.			
Operator's License Number	License State	Please list any moving motor vehicle violations incurred within the last 3 years	
EDUCATIONAL HISTORY			
Name and Location of High School		Circle Highest Grade Completed: 9 10 11 12 GED	
Name and Location of College			
If degree is in progress, number of credits completed:		If completed, what degree was granted and Major Course of Study	
Name and Location of College			
If degree is in progress, number of credits completed:		If completed, what degree was granted and Major Course of Study	
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If degree is in progress, number of credits completed:		If completed, what degree was granted and Major Course of Study	
Professional Designations (Name of Program(s) / Designation(s))			
Have you received any additional training relevant to the position applying for?			
Remarks/Skills: List any additional skills - keyboarding (WPM), computer equipment used, software, languages, etc.			
MILITARY SERVICE RECORD			
Yes No () () Were you in the U.S. armed forces? () () Did you receive any training that might be relevant to the position for which you are applying? If Yes, provide details:			

*Note: Criminal background checks are conducted on all applicants. A conviction record will not necessarily be a bar to employment. Factors such as age and date of the offense, nature and seriousness of the violation or offense, and rehabilitation will be taken into account.

(Over)

